Using SharePoint for Assignments

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# Setup

## Teams

Create a new class team. This one is called **Test**.

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AI-generated content may be incorrect.

## SharePoint

In the SharePoint site of the class team, create a list and a document library.

SharePoint can be accessed via the **General** channel and the **Files** tab. It can take a few minutes after the team is created for the site to be accessible.

Access the **Site contents**.

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AI-generated content may be incorrect.

### List

#### Create

Create a new list.

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The list is called **Data**. It is used to hold the details of the pupils.

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#### Modify

##### Permissions

Access the site contents to edit the settings of the list.

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Stop inheriting permissions.

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Remove non-owners.

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##### List Columns

Show the **ID** column.

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AI-generated content may be incorrect.

A screenshot of a computer screen

AI-generated content may be incorrect.

Add a *Person* column.

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This one is called **Pupil**.

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#### Add Pupils

Add the required pupils.

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Glow email addresses can be used.

A screenshot of a search box

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Update *Title* to match *ID*.

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### Document Library

#### Create

Create a document library using the same steps for creating a list.

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The document library is called **Assignment**. It is used to hold the pupils’ files.

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#### Modify

##### Permissions

Modify the permissions and remove non-owners using the same steps for the list.

# Power Automate – Create & Share

Power Automate will require the site address of the SharePoint site:

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The address will be shown in various drop-down lists.

## Create Flow

Create a flow.

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This one is called **Test Create & Share**.

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## Code

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### Manually trigger a flow

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### Get Items

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### Apply to each

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### Create new folder

A screenshot of a computer

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### Grant access to an item or a folder

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## Run the Flow

Save and run the flow

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Check the result.

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# Power Automate – Remove access to Folders

## Duplicate Flow

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This one is called **Test Unshare**.

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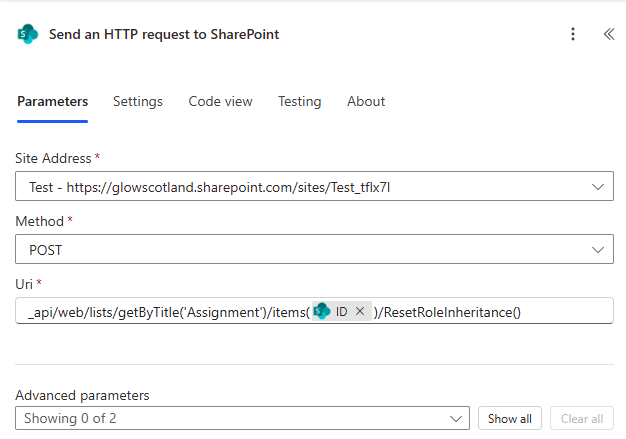
## Edit Flow

Change the *Apply to each* block:

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### Send an HTTP request to SharePoint



Uri:

\_api/web/lists/getByTitle('Assignment')/items(@{items('Apply\_to\_each')?['ID']})/ResetRoleInheritance()

## Turn on and Run

Turn on the flow.

A close up of a blue and white box

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Run the flow.

Check the result.

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# Power Automate – Grant access to Folders

## Duplicate Flow

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This one is called **Test Share**.

## Edit Flow

Change the *Apply to each* block:

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## Turn on and Run

Turn on and run the flow. Check the result.

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AI-generated content may be incorrect.